



HIGH SPEED INTERNET — TELEPHONE ORDER FORM

Company Name: _____ BOOTH No: _____
 Event: HISTORICON Dates: JULY 13 - 16TH, 2017

ADVANCE PAYMENT PRICE DEADLINE: JUNE 29TH, 2017

In order to grant this discount, the Fredericksburg Expo & Conference Center **MUST** receive **full payment** and this order form no later than the above date. All payments received after this date will be charged **REGULAR PRICE**. **Exceptions will not be made.**

<u>Description</u>	<u>Quantity</u>	<u>Advanced Payment Price</u>	<u>Standard Price</u>	<u>Cost</u>
Wireless Internet		Included	Included	
Ethernet Internet Line	<i>Limited Availability - First come First Serve</i>	\$150.00/1 computer (\$100.00 each additional computer) PLUS 5.3% tax	\$170.00 plus 5.3% sales tax	
Standard Voice Line		\$140.00	\$200.00	
Dial-Up Modem or Credit Card Line		\$140.00	\$210.00	
Fax Line		\$140.00	\$210.00	
Phone Instrument		\$25.00 plus 5% Sales Tax:		
TOTAL:				\$ _____

Terms and Conditions

- Advanced rate cut off is 2 weeks (14 days) prior to the first day of move-in.
- Contracts for special services must be received no later than 30 days prior to move-in to ensure service.
- To assist us in processing your service contract, payment for services must accompany contract. Booth number(s) must be identified on form.
- NO REFUNDS OR CREDIT will be given for services once installed.
- A \$500.00 service charge will be assessed to relocate your line after installation.
- A \$500.00 service charge will be assessed for cancellations within 14 days of first day of move-in.
- There will be a \$.25 surcharge for all "1-800" calls, and a \$.95 surcharge for all long distance directory assistance calls.
- Fredericksburg Expo Center is not responsible for exhibitor equipment incompatible with Fredericksburg Expo & Conference Center equipment.
- No claims will be considered unless filed with Fredericksburg Expo & Conference Center prior to closing of show.
- Customers who choose to pay by check **must also supply a valid credit card number**. Any and all charges not prepaid, including those for long distance calls and unreturned equipment, will be billed to the credit card. Your signature below indicates you accept knowledge and agree to all terms and conditions herein and will authorize BMG to bill your credit card.

CONVERTER DELIVERY /PHONE INSTRUMENT – initial at time of install

Fred. Expo Rep.: _____ Deposit received from client. Item(s) delivered in good condition and working order.
 Client: _____ Item(s) received from Fredericksburg Expo Center in good condition and working order.

CONVERTER RETURN /ETHERNET BOX – initial at end of show

Fred. Expo Rep.: _____ Item(s) received from the client in good condition and working order.
 Client: _____ Deposit received from Fredericksburg Expo & Conference Center.

Indicate desired location in booth with an X

Booth #: _____ Left Right

PAYMENT INFORMATION

Payment by check: (must be drawn on US Banks)

Payable to: **Fredericksburg Expo Center**
 Send to: **2371 Carl D. Silver Parkway
 Fredericksburg, VA 22401**

Payment by credit card:

Fill in all credit card information, sign the form and
FAX to: 540-548-5577

Questions: 540-548-9235 tfortune@bmg1.com

Fredericksburg Expo Center will not honor advance payment pricing after the deadline. This includes the submission of faulty credit card information.

COMPANY NAME:	PHONE:	FAX:
ADDRESS:	EMAIL:	
CITY: _____ ST: _____	ZIP: _____	
SIGNATURE: _____	PRINT NAME: _____	
PAID BY: CK VISA MC AMX DISC CARD# _____	EXP DATE: _____	CVV: _____
CARD HOLDER SIGN HERE: _____	PRINT NAME: _____	

Thank you for choosing the Fredericksburg Expo & Conference Center!